

# Model Domestic Worker Evaluation Form

A Domestic Worker may request a written evaluation after three months of employment and once annually thereafter. If the Employer completes a written evaluation, the Domestic Worker has the right to review and receive a copy of the evaluation. If the Domestic Worker disagrees with any information in their performance evaluation, the Domestic Worker and the Employer may mutually agree to make appropriate changes. If no agreement is made, the Domestic Worker may submit a written statement to the Employer explaining their position, which must be included as part of the personnel file; any statement submitted must be included whenever the performance evaluation is provided to anyone else. M.G.L. c. 149, § 52C.

Employee Name: \_\_\_\_\_

Title: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Review Period: \_\_\_\_\_

Review Date: \_\_\_\_\_

- I. CURRENT RESPONSIBILITIES: List all duties and responsibilities. Indicate any changes that have been made to position description since the last performance review.

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- II. PERFORMANCE ASSESSMENT: Evaluate the employee's performance of his/her duties based on the following criteria: Exceeds Expectations; Meets Expectations; or Below Standard.



4. What are the goals for the next 12 months of employment?

5. Employee Comments:

\_\_\_\_\_  
**Employer's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Employer's Name**

\_\_\_\_\_  
**Domestic Worker's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Domestic Worker's Name**